



Montana  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

## **APPLICATION FOR THE INTEGRATION OF THE PEP TALK PROCESS AND HELPING STUDENTS ATTAIN TRANSITION GOALS**

Applicant/Program:

Contact Person:

This competition is open to all programs interested in integrating PEP Talk and developing protocol for assisting student in transitioning to employment/post secondary.

**ALL APPLICATIONS ARE DUE NO LATER THAN MARCH 1, 2010!**

### **Approach to Implementation**

- a. Describe your programs current thinking about the integration of the PEP Talk Curriculum and transitioning students to employment/ post secondary. (20 pts)
- b. Describe any steps you have taken thus far to incorporate the PEP Talk process into your adult education program. (20 pts)

### **Work Plan**

- a. Describe your program goals and expected outcomes for the PEP Talk process during the life of this four-month project. (15 pts)
- b. Describe specific activities you propose to meet your goals during the life of this four month project. (15 pts)

### **Capacity**

- a. Describe how you will manage and lead the development and implementation of the Pep Talk process. (15 pts)
- b. Describe your program's plan to continue the PEP Talk process after this grant ends. (15 pts)

**PLEASE ATTACH THIS COVER PAGE TO YOUR APPLICATION**



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CFDA 17.267

# ABLE Incentive Grant - WIA 2010

02/10

## CONTINGENT UPON AVAILABILITY OF FEDERAL FUNDS

The budget period is March 1, 2010-June 30, 2010. Amendments to this budget may occur at any time prior to June 1, 2010.

Prime Applicant: \_\_\_\_\_ Legal Entity: \_\_\_\_\_

BUDGET ITEMS	PROPOSED BUDGET				APPROVED BUDGET			
	Fund (17)	Miscellaneous Programs (15)		Total Budget	Fund (17)	Miscellaneous Programs (15)		Total Budget
	Local Funds*	State Funds	Federal Funds		Local Funds*	State Funds	Federal Funds	
1. Salaries a. Administrative, Secretarial, Custodial Objects 100, 200								
b. Benefits Objects 200								
2. Operating Expenses Objects 300, 400, 500, 600, 800								
3. SUB-TOTAL DIRECT COSTS								
4. Indirect Costs @ ____%*** (See back for directions.)								
5. Equipment (\$5,000 or more per unit) Attach Details and Justification Object 700								
6. TOTAL BUDGET								
7. OPI Use Only: Approved By/Date								
Project No. <input type="text"/>								

For assistance, contact Margaret Bowles at (406) 444-4443 or Carol Flynn at (406) 444-1691.

## Example Indirect Cost Calculation

To calculate Indirect Costs on Line 4: If approved rate is 4.32% and total grant award is \$40,000 and equipment cost on Line 5 is \$5,500:

$$\frac{\text{Indirect Cost Rate}}{(1.00 + \text{Indirect Cost Rate})} \times \text{Total Award less Equipment (Line 5) } (\$40,000 - \$5,500) = \text{Line 4}$$

$$\frac{.0432}{1.0432} \times \$34,500 = \$1,428.68 \text{ (Line 4)}$$

To check, multiply the approved rate times Line 3.